

DATE: 14-Dec-15

REF. NUMBER:

IMA - 06

RANK ADVERTISED: Shift Supervisor

GENERAL INFO ABOUT THE ROLE:

Corona Crewing is looking for Shift Supervisor for a future project in Nigeria. If interested please send your CV's at recruitment@coronacrewing.ro.

ROLE-SPECIFIC REQUIREMENTS, IF ANY:

At least 5 years of experience in Oil & Gas Industry.

JOB DESCRIPTION, GENERAL FOR THE ROLE:

Key Tasks

- Responsibility for the overall health, safety and welfare of self and colleagues and subordinates where applicable
- To manage all behaviours in compliance with HSEQ requirements
- Proactive participation in project safety briefings, HIRA's and tool box talks
- To use and maintain all controls, standards and procedures for the protection of self, colleagues and the environment
- Actively report all undesired events and safety observations using the Safety Observation system and Undesired Events Report system
- Actively report non-conformances using the Non-Conformance Report (NCR) system
- Actively report and manage any unsafe act, condition or procedure or environmental unsafe acts and conditions to the Offshore Manager so that action can be taken to manage or minimise any and all risk
- Actively participate in procedural events
- Proactive involvement with development and production of work /dive/project plans
- Determine and ensure the safe execution of the work scope
- The Shift Supervisor is the Offshore Manager's deputy. They have the authority to direct all personnel under their control and for the co-ordination of all activities with other relevant personnel onboard involved in the operation
- Clearly demonstrate leadership, and organisational skills
- Ensure that all Personnel under their direction are aware of their personal responsibilities with regard to the performance of their work in a safe manner
- Ensure best practice towards safe systems of work is implemented. In particular that procedures are followed, risk assessments performed and appropriate time-out for Safety sessions are taken
- Complete regular safety tours of the vessel working areas and implement actions as necessary to maintain the workplace in a safe manner
- Maintain a high level of compliance in all personnel under their direction with regard to safety and good working practices
- Be familiar and understand fully the Company HSE procedures and policies
- Ensure that all operations are carried out in accordance with Company policies and procedures with regard to Safety and Quality
- Maintain an accurate log of events for the period they are on shift
- Complete regular "familiarisation" briefings with the personnel under their direction with regard to the relevant Company Policies and Procedures concerning safety and operational aspects of their work
- Ensure that they attend a pre-shift briefing prior to coming on shift such that they are fully conversant with the activities of the previous 12 hours and the planned activities for the next 12 hours
- Complete a "handover" briefing with the Shift Supervisor who is relieving them, such that they are aware of any relevant safety issues covering the previous 12 hours work performed and the work presently in hand when they start shift
- Ensure that Toolbox Talks are carried out by the Supervisory personnel under their direction and where necessary take part in the Toolbox Talk themselves
- Assist the Offshore Manager in project demobilisation, as required
- Attend and actively participate in project debriefing session(s)